

## 1. OBJECTIVE

The objective of the Youth4Regions competition online submission platform is to receive applications for this year's competition.

Personal data related to the Youth4Regions competition is processed under the responsibility of the European Commission's Directorate General for Regional and Urban Policy acting as Data Controller and in accordance with data protection rules as established by Regulation (EU) 2018/1725[1] of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

Personal data will be processed solely for the purpose of evaluating your application.

## 2. WHAT PERSONAL INFORMATION DO WE COLLECT AND THROUGH WHICH TECHNICAL MEANS?

### 2.1. Identification Data

Personal data collected and further processed are data necessary for the management of competition submissions, such as:

name, user name, e-mail address of the person creating the account to apply, as well as phone number, website/social media accounts, and CV

article/video/photo and detailed description requested in the application

The processing operations on personal data linked to the management of this competition are necessary under Article 5(a) and (d) and recital 22 of Regulation (EU) 2018/1725

### 2.2. Technical information

TEAMWORK uses Drupal to host the submission of applications. At login Drupal will place a technical session cookie on the user machine. This technical cookie is mandatory for the proper functioning of Drupal and will be automatically deleted at the end of the session – i.e., when the browser page is closed.

### 3. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

Access to all personal data and information collected in the context of this competition is only granted through userID/password to a defined population of users, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Community legislation. These users are typically members of the Unit organising the competition inside the Directorate-General Regional and Urban Policy, and its contractor TEAMWORK acting as Data Processor. No personal data is transmitted to parties which are outside the recipients and the legal framework mentioned. The European Commission will not share personal data with third parties for direct marketing purposes.

### 4. HOW DO WE PROTECT AND SAFEGUARD YOUR INFORMATION?

The collected personal data and all information related to the above-mentioned competition is stored by TEAMWORK, which has to guarantee the security and confidentiality of the collected information. Received contributions will also be recorded in a secured and protected database hosted by the Data Centre of the European Commission, the operations of which abide by the European Commission's security decision of 16 August 2006 [C(2006) 3602] concerning the security of information systems used by the European Commission. The information inserted in the database is not accessible from people outside of the European Commission and TEAMWORK. Inside of the European Commission and TEAMWORK, the database can be accessed using a userID/password

### 5. HOW CAN YOU VERIFY, MODIFY OR DELETE YOUR INFORMATION?

By using the below Contact Information, you may exercise your:

Right to extensive information

Right to access data

Right of rectification or correction.

Right to erasure/be forgotten.

Right to withdraw/opt out.

Right to object

Right to restriction

Right to data portability

Rights in relation to automated decision making

Right to make a complaint

Right to breach notification

## 6. HOW LONG DO WE KEEP YOUR DATA?

Your personal data will remain in the European Commission database until the results of the Youth4Regions programme 2022 have been completely analysed and usefully exploited. Personal data will be deleted, at the latest, one (1) year after the last action in relation to this edition of these awards in the framework of which the competition was conducted.

The collected personal data and all information related to the competition will be erased by the Contractor at the latest six months after the end of the contract.

## 7. CONTACT INFORMATION

In case you wish to verify which personal data is stored, have it modified, corrected, or deleted, or if you have questions regarding the information processed in the context of the consultation, or on your rights, feel free to contact the support team of the processor at:

TEAMWORK + 33 (0) 1 77 88 10 77

youth4regions@euregionsweek.eu

## 8. RECOURSE

If you have any questions or concerns about how your personal data is being processed, please contact: the Data Protection Officer (DPO) of the Commission: DATA-PROTECTION-OFFICER@ec.europa.eu

If you remain unsatisfied, you may wish to contact the European Data Protection Supervisor